



Shopping Lists & Inventory Management

To Login, you must first choose the branch with which you have an account.

1. Mouse over "Shop by Location"

2. Select your Branch

3. Click "Login"

Shop by Location | About Us | FAQ | Site Map | Industries | Services | Products | Contact Info | Videos | Credit Application | Login or Register

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4. Enter Login ID and Password. Then click "Sign In"

Register as a New Customer

Create an Account

- Fast and Easy Check Out
- Access Your Order History
- Order Tracking and Status

Existing Customer Activate Account

Customer#

If you are an Existing Customer, and placing your first order on our NEW Website enter your Customer Number and click Activate Account. If you do not know your customer number please contact 800-844-8894.

Activate Account

Returning Customer Login

Email or Login ID

Password

Forgot Password?

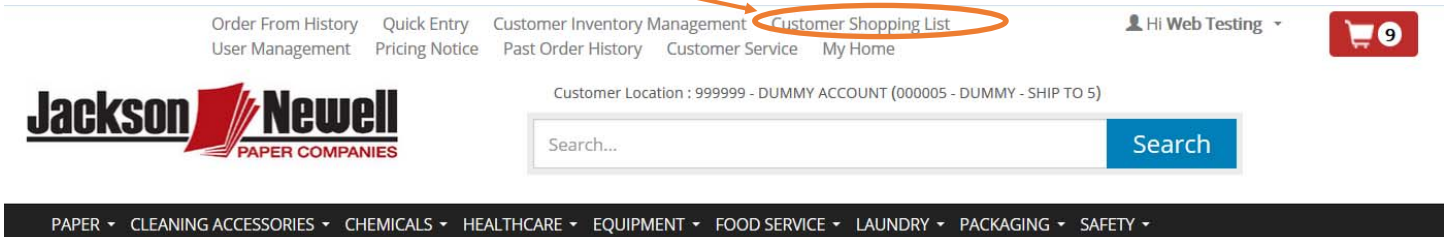
Sign In



Using the Shopping List

A shopping list is a convenient way to manage the items that you order repeatedly. You can build as many shopping lists as you like to keep your shopping experience simple and organized. Page 4 offers detailed instructions on building your own lists.

1. Click on "Customer Shopping List"



Shopping List

Select Shopping List

Pool
Break Room

	Item	Description	Color	UOM	Price	Qty	
	9450180	ROBARB SUPER BLUE WATER CLARIFIER 32 OZ. 12EA/CS		EA	\$17.22	<input type="text"/>	
	9450200	BI-CARB SODA 50# BAG (ALKA-UP) ALKALINITY-UP #50 BAG		EA	\$42.00	<input type="text"/>	
	9451000	3" CHLORINE TABLETS (LARGE) #EZC 50 1090 50#PAIL		PL	\$173.94	<input type="text"/>	
	9451060	EZ CLOR ALGAECIDE PLUS 60% #EZC 50 1067 12QT/CS		QT	\$30.58	<input type="text"/>	
	9453000	100# DRUM GRANULAR CHLORINE DRYTECH/REGAL /REFRESH		DR	\$189.19	<input type="text"/>	

2. Select a Custom List & Click "Show"

3. Enter quantities for each item you'd like to purchase and click "Add Multiple"

4. Click the Shopping Cart icon to Check Out.



Using Inventory Management, Re-Order Lists

The Inventory Management tool is a way to maintain a specific stocking level for various items that you buy regularly. Page 4 offers detailed instructions for building your own Re-Order List.

1. Click on "Customer Inventory Management"

Reorder List

Item	Description	Color	UOM	Price	Reorder Qty	QOH	Order Qty
6770280	47046 1/2 FOLD TOILET SEAT(12) COVER SAFE-T-GARD 20PK/5000/CS		CS	\$95.40	2	1	1
6870727	17713 KLEENX COTTONELLE TOILET TISSUE 2PLY 60RL/CS (36)		CS	\$83.72	3	2	1

2. Select a Custom List & Click "Show"

At this point, you will have already programmed the stocking quantity that you wish to keep in stock at all times.

3. Enter the quantity that you have on hand for each item.

The system automatically calculates the quantity to be ordered.

4. Click "Add Multiple" and then the Shopping Cart Icon to Check Out.

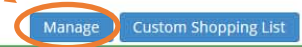


Creating Shopping Lists and Re-Order Lists

The simplest way to add items to a shopping or re-order list is by searching for the item and then clicking one of the red icons.

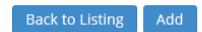
1. From either the Shopping List or Inventory Management menu, click "Manage"

Shopping List



2. Click "Add"

Manage Shopping List



	Name	Action
<input type="checkbox"/>	Pool	
<input type="checkbox"/>	Break Room	
<input checked="" type="checkbox"/>	Testing a New Shopping List	

[Save](#)

3. Enter a name for your new list and click "Save"

Adding Items

4. Use Search or "Order From History" to find an item you'd like to add.

5. Click to add to a Shopping List. Or click to add to a Re-Order list.

Item	Description	Color	UOM	Price	Qty
	47606J6 DART 6J6 6 OZ. CUP 1000/CS		CS	\$0.00	

Showing 1 to 1 of 1 entries

← Pr

Add to Reorder List

NewJax Add [View]

Supply Closet Add [View]

6. Select the name of the appropriate list and click "Add"

If adding an item to a Re-Order list, you'll need to specify how many units you'd like to keep in stock.